

June 23 - 25, 2020 • Rosen Centre Hotel • Orlando, FL • mfgtechshow.com

IMPORTANT INSTRUCTIONS

Mail original with payment to: IndustryWeek/Informa
IW Manufacturing & Technology Conference & Expo
24654 Network Place, Chicago IL 60673-1246

I. COMPANY INFORMATION

Company Name _____
Exhibiting As _____
Street _____ Suite _____
City _____ State/Province _____
Zip/Postal Code _____ Country _____
Telephone* _____ Fax* _____
Please include city and country codes. Please include city and country codes.
Company Web Address _____
Key Contact Name _____ Billing Contact Name _____
Key Contact Title _____ Billing Contact Title _____
Key Contact Email _____ Billing Contact Email _____
Key Contact Phone _____ Billing Contact Phone _____

"By providing your cell number, you are giving Show Management permission to contact you via text or phone regarding emergency situations and onsite Show updates.

"By providing the contact information at left, you acknowledge and agree to Informa's use of your contact information to communicate with you about events, products, services and offerings by Informa, its brands, affiliates, and/or third-party partners, consistent with Informa's Privacy Statement (accessible at <http://engage.informa.com/privacy-statement/>). In addition, you understand that your personal information may be shared with any sponsor(s) of the Show, so they can contact you directly about their products or services. Please refer to the privacy policies of such sponsor(s) for more details on how your information may be used by them. Your personal information may also be shared with other participants of the Show.

PLEASE PROOFREAD THE INFORMATION ABOVE CAREFULLY. The Key Contact will have the ability to change the above information online should you choose to publish alternate company information online. A password will be supplied with your exhibit space confirmation via e-mail to the e-mail address listed above. Deadlines apply. Contact name and title will not appear in the online listing.

II. BOOTH PACKAGE OPTIONS

Booth Option 1: 20x20 Booth Package\$9,250
☐ Island 20x20

Booth Option 2: 10x20 Booth Package\$6,900
☐ Inline 10x20 ☐ Peninsula 10x20 ☐ Corner 10x20

Booth Option 3: 10x10 Booth Package\$4,900
☐ Inline 10x10 ☐ Corner 10x10

Our Space Preferences: 1st: _____ 2nd: _____ 3rd: _____

☐ **International Exhibitor Insurance.....\$115**
(Required for international exhibitors) All international exhibitors (defined as non-U.S. and non-Canadian exhibitors) are required to obtain insurance through ExhibitorInsurance.com, the Show's designated insurance provider, and the cost will be added to all international exhibitor contracts. This fee will be waived/refunded to international exhibitors if a valid Certificate of Insurance with the required coverages is provided to and approved by Show Management. U.S. and Canadian exhibitors may purchase the required insurance through their own carriers or through ExhibitorInsurance.com.

Booth Option Cost: (from above) = \$ _____

Insurance Cost: (from above) = \$ _____

TOTAL COST \$ _____

III. PAYMENT INFORMATION

CREDIT CARD:

Credit card payments must be made online at http://events.informaexhibitions.com/acc/Public/e_login.aspx. You will receive detailed instructions and a password along with your invoice via e-mail. Deposit is due upon receipt of invoice. Please contact your sales manager for more information.

Make checks payable to:
IW Mfg Tech Show/Informa Media
24654 Network Place
Chicago, IL 60673-1246

Wire Transfer:
JPMorgan Chase
New York, NY
Beneficiary Name: Informa Media
ABA #021000021
Account #811104744
SWIFT: CHASUS33

Express Mail Address:
JPMorgan Chase
131 S. Dearborn, 6th Fl
Chicago, IL 60603
Attn: Informa 24654

Please include invoice # and customer # on check stub or wire transfer

EXHIBIT SPACE CONTRACT

IV. EXHIBIT SPACE TERMS

Produced by IndustryWeek ("Show Management"), a division of Informa (including its subsidiaries and other affiliates directly or indirectly owned by Informa).

By completing and returning this contract, the company identified on this form ("you" or "exhibitor") is applying for exhibit space at the Manufacturing & Technology Conference & Expo 2020 (the "Show"). Upon written confirmation of acceptance by Show Management and assignment of exhibit space, this contract shall become effective and form a binding agreement between you and Show Management governing the non-assignable license granted to you to use exhibit space for the Show. The agreement formed incorporates (i) the terms and conditions set forth on this contract form and the Additional Terms and Conditions (accessible at www.mfgtechshow.com/terms (collectively, "Terms and Conditions"); (ii) the terms, conditions, rules, regulations and guidelines set forth in the Exhibitor Services Kit (accessible at www.mfgtechshow.com/esk; and (iii) all additional standards, policies and directives ("Policies") published or provided by Show Management relating to the Show (collectively, the "Agreement"). The foregoing shall control in the following order of priority to the extent there is any direct conflict between or among them: first, the Terms and Conditions, second, the Exhibitor Services Kit, and third, the Policies. Show Management reserves the right to reject any application for exhibit space for any reason.

PAYMENT TERMS:

Fifty percent (50%) of the total fee for the exhibit space is due upon signing. The balance is due on February 28, 2020. Applications received after February 28, 2020 must be accompanied by 100% of the fee and must be paid by cashier's check or money order. (100% of the fee for event marketing and/or sponsorships is due with contract, unless otherwise indicated.) Show Management may, at its discretion, release the exhibit space if the deposit(s) are not made in accordance with the payment schedule. Reassignment of exhibit space due to missed or late payment does not relieve exhibitor of its obligations under this Agreement.

CANCELLATION AND REDUCTION OF SPACE POLICY: Once this contract is signed and exhibit space is allocated, you are contracted to exhibit space. Cancellation requests must be in writing, and agreement by Show Management to any request for cancellation or reduction of space shall be subject to the following fees:

- 1) Cancellations and booth downsizes received by February 28, 2020 are subject to a fee equal to 50% of the booth price.
- 2) Cancellations and booth downsizes received after February 28, 2020 are subject to a fee equal to 100% of the booth price.
- 3) If exhibitor has not set up its booth by Noon on June 23, 2020 or has not contacted the Show Management office at the convention center, Show Management reserves the right to reassign exhibitor's booth space.
- 4) Cancellations will result in forfeiture of all exhibitor badges.

CONTRACT ACCEPTANCE

By signing below, exhibitor agrees to abide by the terms and conditions of this Agreement, and hereby represents and warrants that the undersigned is duly authorized to execute this Agreement on behalf of exhibitor.

Name (please print) _____ Title _____

Authorized Signature _____ Date _____

FOR SHOW MANAGEMENT USE ONLY

Date Received: _____

Accepted for Show Management by: _____

Booth Assigned: _____

Size _____ Total Sq Ft. _____

Sales Rep: _____